



----- MEETING SUMMARY -----

*Public Health Auditorium  
1601 East Hazelton Avenue  
Stockton, CA 95205  
Thursday, November 14, 2002 – 7:00 a.m.  
<<Approved>>*

1. Commencement of Meeting

Roll Call: Commissioners Adubofour, Dei Rossi, Mitchell, Snider, Vera and Chair Fujii were present. Commissioner Flenoy-Kelley was excused. A quorum was declared. Commissioner Gutierrez arrived at 7:13 a.m. and Commissioner de Polo arrived at 7:15 a.m.

2. Program Coordinator's Report

Highlights of report included:

- Child Care RFP is to be a competitive process, similar to our other RFP's, due to potential conflict of interest issues within the community. Looking to bring the RFP to the Commission in January for approval.
- Joint projects with like minded agencies, are being planned to provide input on community needs and where gaps in services are.
- School Readiness and Round 3 contracts were approved by the Board of Supervisors and programs are starting up.
- Mini-Grants were released, the response has been positive and the workshops are filling up fast.
- Davina Santos joined our staff on October 21<sup>st</sup> as the Account Tech. I have been impressed with her level of knowledge and ability to "catch on" so quickly. Laurianne Stroud will join our staff on November 18<sup>th</sup> as the Program Assistant for School Readiness.
- Annual Conference will be held in Garden Grove April 23<sup>rd</sup> - 25<sup>th</sup>. Commissioners are highly encouraged to attend.
- Policies, procedures and contractual information is being gathered on Universal Health Care from different counties around the state. The Commission requested definitions and clarification of what the term "Universal Health Care" means and updates on progress and results throughout the state. Program Coordinator advised that new information comes in regularly now.

It was also recommended by Commissioners that surveys for the focus groups include community members other than the Community Partnership for Families and Human Services Agency because they are limited as to who they reach and the Commission is here to serve everyone.

3. Motion on Consent Calendar

Item 3c. was pulled from the Consent Calendar for further discussion.

- a. Approval of Meeting Summary October 10, 2002
- b. Release For Qualifications for Technical Assistance Consultant for the Child Care Initiative

*Motion to Approve the Consent Calendar Items 3a and 3b (Mitchell/Dei Rossi; vote was interrupted for discussion of item 3c and no vote was taken specifically for these 2 items)*

- c. Appointment of Gregory Jacobs to School Readiness Committee  
Discussion included concerns for previous accusations leveled against the Commission could interfere with performance. Mr. Jacobs assured the Commission that although he had some concerns of an appearance of favoritism in the past, he believes that the dedication he feels and the dedication exhibited by this Commission justify his appointment to this committee.

*Motion to Approve the Appointment of Gregory Jacobs to School Readiness Committee (Gutierrez/Dei Rossi; motion carried 8-0)*

4. Commission Direction on Staffing Committee and Commission Participation in Employee Selection

*Motion to Table Agenda Item 4 to the Next Commission Meeting (Gutierrez/Snider; motion carried 8-0).*

5. Commission Direction on Release of Request For Proposals to Coincide with Fiscal Year

Commissioner Dei Rossi requested this discussion with the observance that school contracts beginning with the July fiscal year would allow more time for programs to start up with the school year and perhaps organizations would find it easier with a more uniform reporting timeline. Concerns included an overwhelming amount of work on several levels with everything due at once instead of staggered over the year. Using a once a year contract start date would mean that the Commission would be limited as to when they could release funding. July start dates would mean October/November release of RFP dates making grant due dates during the holiday season. Negotiations are very time intensive and not all contracts are with schools and could be cumbersome for other organizations. Since many organizations operate under county and federal fiscal year timelines, they are already used to different cycles. After discussion and comments of support for the system as it is now, the Chair called for the question. Based on the discussion, Commissioner Dei Rossi pulled his request, no vote was taken and no additional direction was given to the Program Coordinator.

6. Commission Direction Concerning Lao Family Community School Readiness Contract and Other Future Funding

Discussion ensued between the Commissioners, Pheng Lo of Lao Family Community and San Joaquin County Counsel. The allegations, how the allegations were being handled and defenses against the allegations were heard and the Commission decided to utilize the Policies and Procedures already in place to monitor contracts. If problems were discovered they would be handled within the county system according to legal policies already in practice. It was requested that County Counsel write a determination response for the Board of Supervisors

*Motion to Approve Funding for the Lao Family Community School Readiness Grant and that it be monitored by our staff, and that we have the option to revisit the situation pending any audit or the inspector generals decision or opinion.  
(Snider/Vera; motion carried 7-1)*

7. Presentation on Family Resource Centers - Angelina Campos, Deputy Director provided an overview of the purpose and goals of the centers and what steps they are taking to achieve those goals.
8. Committee Reports
  - a. School Readiness - No meeting to report.
  - b. Planning - Commissioner Mitchell reported that discussion included: Universal Health Care and how focus groups are selected. The focus of the meeting was technical assistance and scoring tools. Recommendations were provided to staff for providing technical assistance and the Technical Assistance RFQ was approved for release. It was recognized that community capacity building in the way of having the most in need ready to receive and implement funds is needed also. Program Coordinator added that Human Services Agency has a technical assistance newsletter called Strategies and discussions are in progress which include monthly workshops as a means to build organizational funding capacity throughout the county.
  - c. Evaluation – No meeting to report
9. Public Comments – None
10. Commissioner Comments – Comments included
  - A request for an agenda item to change meeting start time by Commissioner Dei Rossi.
  - Clarification from Commissioner Dei Rossi that the competitive process used for the School Readiness projects is a fair and good process and the Commission is helping the schools most in need and ready to start to help themselves.
  - Program Coordinator highlighted that other programs are active in the south Stockton area along with the programs we are funding, there is a “ripple down effect” that will enhance the capacity of schools not funded at this time and that five different school districts were funded with School Readiness funds.

Commissioner Adubofour requested to agendize the creation of a committee to research the building of "Centers of Excellence" as a legacy of the Commission.

- There will not be a December Commission meeting and since the State Conference is to be held April 23<sup>rd</sup>, 24<sup>th</sup> & 25<sup>th</sup> in Garden Grove, there will not be an April Commission meeting. Again, all Commissioners are strongly encouraged to attend.
- Concern was expressed that there had been a hope for a non-competitive process for the Child Care Initiative but because of conflict of interest issues the RFP process had to be reverted to. There is a feeling that as long as funding has to be done by RFP, the Commission will be missing the involvement of some key groups. Discussion included suggestions to set up a sub committee to work on these issues, or have the Planning Committee address the potential for a funding process that allows a broader involvement from the community on child care issues. Commissioner Adubofour volunteered for such a committee, Gutierrez volunteered Bill Mitchell. Program Coordinator brought up that creating a new committee would require an agenda item and there won't be a meeting until January. The planning committee is scheduled to meet in December and could discuss this.

11. Adjournment to **7:00 a.m., January 9th, 2003 at Public Health Auditorium, 1601 E. Hazelton Ave., Stockton CA**